**Interlibrary Loan among Libraries with TRCCS**

1. Available Service:

Patrons of the libraries with “Taiwan Resource Center for Chinese Studies (TRCCS)” can use the system of TRCCS website to search for materials and make applications for interlibrary loan. In order to encourage TRCCS resource sharing, the National Central Library (Taiwan) will pay the costs required for interlibrary loan.

The content of interlibrary loan is limited to TRCCS collections. The service also includes scanning and sending digital copies.

1. Procedure:
2. Search for materials:

Use “Books Information Search System” of NCL’s TRCCS website

<https://trccs.ncl.edu.tw/trccsc/trccsweb?PAGE=search_e>

1. Request an interlibrary loan:

Patrons can click the function of “Request an Interlibrary Loan” in the top center of the screen for the books which are of interest to them, and fill in the required information. The NCL will then receive the application letters.

1. Contact the patrons:

The NCL will inform the patrons the most suitable library for the ILL request. The patrons can then make the application for ILL, based on the existing procedure and regulations.

1. Pay the cost required:

Once receiving the books required, the patrons can then write to TRCCS’ official e-mail address: [trccsicd@ncl.edu.tw](mailto:trccsicd@ncl.edu.tw)

With the invoice or receipt, as well as detailed information of the bank accounts, the NCL will transfer the money to the patrons directly to cover the costs of interlibrary loans.